

NEW VOTING PLATFORM: ELECTION RUNNER

- Election Runner is a secure program specifically designed for voting.
- It can be accessed online and through a FREE App.
- Many other Nazarene districts use this program for their Assembly voting.

HOW TO USE ELECTION RUNNER

1. Go to Google Play or the Apple Store and download "Election Runner" OR go to **vote.electionrunner.com**
2. Search for the District's page – search "Philadelphia District Church of the Nazarene," then select that Organization
 - a. During an open election period, you will also receive an email inviting you to vote in that specific election. This email will also contain your Voter ID and Voter Key.
 - b. Clicking the link in the email will immediately log you in to the election, without needing to use the Voter ID and Voter Key.
3. Each election will have a **title**, an **election description**, a **question** (what's being voted on), a **question description** (elaborating on the question if needed), **directions** for the ballot, and multiple **options** to be voted on.
 - a. **PLEASE READ THE INSTRUCTIONS ON ALL ELECTIONS. EACH ONE MAY BE DIFFERENT, SO THIS IS VERY IMPORTANT.**
4. Once you've made your selections on the ballot, click "Submit Ballot"
 - a. A pop-up message will appear asking if you're sure you want to submit it.
 - b. **BALLOTS CANNOT BE CHANGED ONCE SUBMITTED**
 - c. You can hit "Cancel" to edit your ballot or "Yes" to submit it.
5. After you submit your ballot, you will come to a "Thank You" screen
 - a. This is the one and only place to give you a "Receipt" of your ballot.
 - b. This receipt does **NOT** show your ballot selections. It only shows that your ballot was cast, what time it was cast, and which election it was for.
 - c. You may screenshot this receipt or save the image to your device. This is the **ONLY** time you have access to this receipt.
6. That's it!